Written By Extromnia Studios Management. Last Updated on 18/10/2020

# Written By Extromnia Studios Extromnia Studios Privacy Policy

Last Updated (27/09/2020)

At Extromnia<sup>™</sup> Studios, our priority is to protect, respect and recognise the importance of your privacy.

In this policy document, we will explain the manner and the reasons why we collect personal details from the visitors to our site. It also explains how we use the information, the situations under which the information may be revealed to others and how we ensure its protection.

This Privacy Policy is amended every so often, so please ensure that you check it out now and then to make sure that you're happy with any of the edits we have made. This policy is binding to anyone who uses our website. Any queries about our Privacy Policy should be sent to or in writing to Extromnia Studios, 43 Cahernane Meadows, Killarney, Co. Kerry, Ireland.

Alternatively, you can give us a call on +353 085 852 0796

#### **About Extromnia Studios**

We are a movie studio in Killarney, County Kerry, Ireland.

### How do we collect personal details?

We use specific actions on our website to collect personal information. We collect details when you get in touch with us about our services by using our contact forms, or when you register on our site.

# What type of information do we collect?

The personal details we are most likely to collect are your name, postal address, email, IP address and the pages you interacted with on our website and when you did so.

### How do we use your information?

These are the ways we are most likely to use your information:

To let you know about any modification of our services
 Get in contact with you about requested information and others that you may be interested in

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3. So we can get in touch when you fill in one of our contact forms or feedback

Your personal information will be retained in our system for as long as we need it, or as long as you have specified in a contractual agreement.

### Who can gain access to your details?

You can rest assured that under no circumstances will we sell or rent your information out to any third parties, and won't give out access to your details for marketing purposes.

### What are your choices?

We need you to opt-in or give prior consent before we can contact you via email, phone or text for marketing and promotional purposes. We are also unable to get into contact with your via post if you have made it clear you don't want us to. You can also adjust your choices any time you wish by emailing us on

or in writing to

Extromnia Studios, 43 Cahernane Meadows, Killarnev. Co. Kerry, Ireland.

Alternatively, you can give us a call on 064 66 31021

# The ways you can access and edit your details

It is within your rights to ask Extromnia Studios for your copy of the details we hold on you. You can get hold of us to edit, adjust or delete this information.

### How do we protect your information?

Once you have given us personal details, we go to great lengths to ensure it is protected. While we do everything we can to guarantee the safety of your personal information, you also have to remember that details such as your email address are being sent over the Internet, and as such we cannot 100% guarantee the security of these; you send information to us over the Internet at your own risk.

Once we get hold of your information, however, we do everything we can to secure it on our systems through the use of secure servers and security certificates (SSL).

### Use of 'cookies'

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As with most websites, Extromnia Studios makes use of cookies. These are minuscule parts of information that are stored on your computer's hard drive by companies that enables them to identify you when you visit the site. These cookies don't collect any individual identification data, but rather just

These cookies don't collect any individual identification data, but rather just statistical insights about the sites you visit and what your online behaviour and patterns are. This assists us to improve our user experience and personalise your online interactions. You can turn off cookies using your browser settings.

#### **External links to other websites**

Our website is likely to contain links to external websites that belong to other companies. This document only serves as a privacy policy for this website, and as such you must read the privacy documents supplied by the other websites that you visit – even if it's through a link on our website.

Additionally, if you have accessed our website via an external link on another site, then we cannot guarantee that they have the same privacy policy as us; make sure you read their privacy documents to ensure that their practices are in line with your expectations.

### 16 and Under

The personal information of minors under the age of 16 is particularly vulnerable, and we try our utmost to ensure that it is well protected. If you are 16 years or younger, please gain permission from a parent or guardian to distribute your personal information to us.

### Transferring your details outside of the EU

By offering your personal information to us, you are acknowledging that they could be transferred to locations outside of Ireland. This could happen if a server is located in a country outside of Ireland. We cannot guarantee that these locations have the same protection laws as we do when it comes to personal data.

By giving us your information, you are agreeing to these terms. However, if we are aware of your data being transferred out of the country, we will make sure the right protection processes are in place to ensure your personal information remains as secure as possible, in line with what we have stated above. If you engage with our website while outside the country, then our data may be transferred internationally to provide you with the correct services.

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# **Policy reviews**

We consistently update and review our Privacy Policy, and this was last reviewed and updated on September 27 2020.